



Aldbury Parish Council

To: Councillors Stretton (Chair), McCarthy (Vice Chair), de la Bedoyere, Holton, Houghton, Juniper, O'Neill, and Webb

You are summoned to attend the following meeting:

ANNUAL MEETING OF ALDBURY PARISH COUNCIL
To be held on Monday 9th May 2022 at 8.00pm
ALDBURY MEMORIAL HALL

Members of the public and press are invited to attend this meeting.

AGENDA ITEM

- 1. Election of Chairman and signing of Declaration of Acceptance of Office.**
- 2. Election of Vice Chairman.**
- 3. Apologies for absence to be considered and approved by the Council.**
- 4. Declarations of Interests and update of Register of Members' Interests.**
Cllr to declare interests particular to this meeting and confirm accuracy of Register of Pecuniary Interests.
- 5. Public Participation.**
To receive questions from members of the public and press (max 15 minutes).
- 6. To approve the minutes of the meeting held on 4th April 2022. To approve the minutes of the extraordinary meeting held on 25th April 2022.**
- 7. Hertfordshire Police update from PCSO.**
- 8. Aldbury Parish responsibilities.**
Cllrs to review and agree responsibilities for 2022/23.
- 9. 2023 Meeting Dates.**

10. Code of Conduct.

Cllrs to review and confirm acceptance.

11. Standing Orders.

Cllrs to review and confirm acceptance.

12. Asset Register.

Council to review and adopt Asset Register.

13. Financial Regulations.

Council to adopt Financial Regulations.

14. Financial Management and Risk Assessment.

Council to review and adopt Financial Management and Risk Assessment.

15. Risk Assessment of Physical Assets.

Council to review and adopt.

16. Warden's Update.

To discuss matters arising and action.

17. Aldbury and Tring Station Play Areas.

The annual inspection carried out by RoSPA is to take place during May.

18. Aldbury Village Community Ground Source Heat Pump.

19. Clerk's Report and Correspondence.

19.1 Pen Underwriting Ltd Insurance renewal - £569.25.

19.2 Aldbury Garden Club Plant sale is to take place on the 29th of May.

19.3 Salomon Running Event is to take place between 6th and 7th August.

19.4 Post at the bottom of Aldbury School drive.

20. Planning Matters.

20.1 Planning Application(s):

- 22/01048/FHA Single storey front 'link' extension, garage conversion and 2-storey rear extension. 8 Clarkes Spring Aldbury Tring Hertfordshire HP23 5QL
- 22/01135/FUL Change of Use of the Chilterns Basecamp from Accommodation for Volunteers to an Education, Training and Workshop Space. National Trust Base Camp Toms Hill Aldbury Tring Hertfordshire
- 22/01201/FHA Single storey rear extension 12 Stoneycroft Aldbury Tring Hertfordshire HP23 5RL

- 22/01166/FHA Two storey side extension with front dormer window and rear gable The Retreat New Ground Road Aldbury Tring Hertfordshire HP23 5SF
- 22/01314/FHA Replacement of existing roof finishes to slate. Summerhill New Ground Road Aldbury Tring Hertfordshire HP23 5RJ
- 22/01328/LBC Internal layout alterations to stable range, blocking in 5 windows and doors, removal of modern glazed link, insertion of 2 windows and 1 door, cladding part of the inner courtyard walls. The Valiant Trooper Trooper Road Aldbury Tring Hertfordshire HP23 5RW

20.2 Planning Decision(s):

- 20/01656/ROC Variation of Condition 17 attached to Planning Permission 4/02488/16/FUL - Construction of detached house (amended scheme) The Walled Garden Stocks Road Aldbury Tring Hertfordshire HP23 5RZ Granted
- 22/00379/LBC Internal alterations, repair to exterior and removal of concrete paving to rear outside area. The Valiant Trooper Trooper Road Aldbury Tring Hertfordshire HP23 5RW Granted
- 22/00692/TPO Works to trees. Ashdown Station Road Tring Station Tring Hertfordshire HP23 5QU Granted
- 22/00732/FHA Replacement conservatory to single storey rear extension. Appletree Toms Hill Road Aldbury Tring Hertfordshire HP23 5SA Granted

21. Financial Matters:

21.1 Monthly budget report and bank reconciliation were circulated prior to the meeting.

21.2 The accounts have been circulated prior to the meeting. A resolution is required to approve the payments.

21.3 Publication of Public Rights Notice 2021/2022.

21.4 To approve the final accounts for Year End 31st March 2022.

21.5 Internal Audit second phase is to take place remotely in May.

21.6 Update on bank signatories.

22. Meeting Close.

Next Parish Council Meeting: Monday 6 June 2022
Aldbury Parish Council website – www.aldburyparish.org.uk