



Aldbury Parish Council

Aldbury Memorial Hall
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30th January 2024

To: de la Bedoyere (Vice Chair), Houghton, McCarthy, Paterson, Stretton, Warren, Webb (Chair) and White

Councillors are summoned to attend this meeting for the transaction of business set out in the agenda below.

The meeting is open to members of the public and press. Supporting documents are available on the parish website.

ALDBURY PARISH COUNCIL MEETING

to be held on Monday 5th February 2024 at 8.00pm

ALDBURY MEMORIAL HALL

Gosia Turczyn
Gosia Turczyn

Clerk to Aldbury Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items listed on this agenda are requested to enquire prior to the meeting.

AGENDA

24/011

Apologies

To receive and accept apologies for absence.

24/012

Interests

- a) To receive declarations of interest from Councillors on items on the agenda.
- b) To receive written requests for dispensations for declarable interests.
- c) To grant any requests for dispensation as appropriate.

- 24/013 Public Matters**
To receive questions from members of the public and press on items included on this agenda (max 15 min).
- 24/014 Minutes**
To confirm the Minutes of Aldbury Parish Council Meeting held on 8th January 2024 as an accurate record of proceedings.
- 24/015 Reports to the Council.**
- a) Warden's report – appendix 1
To note the report and approve expenditure if required.
 - b) Clerk's report; items for information only – appendix 2
 - c) Hertfordshire police – report from PCSO.
- 24/016 Planning Matters and Consultations – to consider comments on the following:**
- a) **Application(s) received:**
 - 23/03065/FUL Demolition of existing bungalow and construction of a replacement 4 bed dwelling, with associated expansion of the driveway to the front and patio to the rear. 4 Toms Hill Close Aldbury Tring Hertfordshire HP23 5SL
 - 24/00024/FHA Two-storey side extension and alterations to the rear 2 Toms Hill Close Aldbury Tring Hertfordshire HP23 5SL
 - b) **To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. Those applications will be added in the Clerk's report and can be found on www.aldburyparish.org.uk in the Meetings tab.**
 - c) **Decision(s) issued by Dacorum Borough Council:**
 - 23/02920/NMA 2 Toms Hill Close, Aldbury, Tring, Hertfordshire, HP23 5SL Non material amendment to planning permission 23/00270/FHA (Two storey side extension, basement extension with adjusted external stepped access and alterations to rear. Driveway reconfiguration) REFUSED
 - 23/02021/DRC The Valiant Trooper, Trooper Road, Aldbury, Tring, Hertfordshire, HP23 5RW, Details as required by condition 6 (stained glass window) attached to planning permission 22/00379/LBC (Internal alterations, repair to exterior and removal of concrete paving to rear outside area.) GRANTED
 - 23/02769/TCA 1 Malting Lane, Aldbury, Tring, Hertfordshire, HP23 5RH Fell tree. This is a potentially very large tree in a very tight spot between two houses. It is still young, but already the roots are causing considerable cracks in the concrete path. There are concerns for the garage foundations just 1.5 m away. And concerns for mains drainage pipes. Two trees have been purchased as replacements. NO OBJECTION

- 23/02930/TCA Aldbury Junior School , Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RT Work to trees. NO OBJECTION
- 23/02521/FUL AND 23/02522/LBC Aldbury Junior School , Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RT To retain, repair and refurbish existing lattice work windows and install secondary glazing. Including the timber framed small paned windows and the newer French windows on the front elevation. The doors of the historic building will be retained, repaired and refurbished. The flat roofed building extension has metal framed windows that will be replaced entirely with modern double glazed equivalent. GRANTED
- 23/02784/FHA 3 Royal Court, Tring, Hertfordshire, HP23 5SG Single storey rear extension and internal alterations. GRANTED
- 23/02881/FHA 21 Clarkes Spring, Aldbury, Tring, Hertfordshire, HP23 5QL Proposed outbuilding. GRANTED

- 24/017 Aldbury Parish Assembly.**
To consider arrangements for the Annual Parish Assembly (Monday 22nd April) including guest speaker.
- 24/018 Great British Spring Clean 2024.**
To agree the arrangements for community litter pick.
- 24/019 Aldbury Store – Asset of Community Value application.**
The Aldbury Store is currently listed by Dacorum Borough Council as an Asset of Community Value until December 2024. Council to decide whether to make a new application.
- 24/020 Storage of Parish Council files and assets.**
Update from the Clerk.
- 24/021 Recreation Ground car park and Tennis Court.**
1. To agree the size and number of parking bays.
2. To review the annual fee for tennis club members.
- 24/022 Allotments.**
1. To receive an update from Cllr Webb on the proposed work to the track within the allotments linking to Trooper Road.
2. Update from Clerk on rent received and available plots.
- 24/023 Dacorum Local Cycling and Walking Infrastructure Plan.**
Update from Cllr Warren and Cllr White.
- 24/024 Aldbury Play Area – appendix 3**
A report from the Aldbury play area working group was circulated prior to the meeting. The working group is seeking endorsement of £1,000 to complete the project.
- 24/025 Internal Controls – Governance, Policies and Procedures.**
1. To adopt Standing Orders.
2. To adopt Safeguarding policy.

3. To adopt Complaints procedure.
4. To adopt Privacy policy.

24/026 Financial Matters -appendix 4

1. To review and note the accounts including bank reconciliation, bank statement and monthly budget report.
2. To note receipt of income.
3. To pass resolution to authorise schedule of payments in accordance with the budget circulated to Council.
4. To receive an update on the CCLA deposit fund.
5. To note current direct debits and standing orders.

24/027 Meeting close.

Next Aldbury Parish Council meeting will be held on 4th March 2024.