

# ALDBURY PARISH COUNCIL

## PARISH COUNCIL MEETING

Held on

**Monday 1<sup>st</sup> July 2019 at 8.00pm  
in Aldbury Memorial Hall**

### MINUTES

In attendance: Chairman Cllr Pearce, Vice Chairman Cllr Moore, Cllr McCarthy, Cllr O'Neill, Cllr Stretton, Cllr Tollinton and Cllr Webb.

Bridget Knight – Aldbury Parish Clerk.

5 members of the public.

**19/146 Chairman's Welcome.**

The Chairman welcomed everyone to the meeting.

**19/147 Councillor Vacancy.**

Rob McCarthy was co-opted onto the council and signed the declaration of office.

**19/148 Apologies for absence.**

Apologies were received and accepted from Cllr Juniper and Dacorum Borough Cllr McDowell.

**19/149 Declarations of interest.**

Cllrs Moore and Tollinton are both allotment tenants and declared an interest in the allotments.

**19/150 Public Question Time.**

An allotment holder raised questions about the tenancy agreement and elaborated upon the email he had sent to the Chairman in early June listing the points with which he is dissatisfied. The Councillors noted and discussed the environmental concerns raised by the member of public and council will raise with the Aldbury Garden Club. The Chairman told the allotment holder that the council were grateful for the points he had raised, in particular with regard to termination as it is clear this could be worded better, but that having devoted much thought to the new lease the council is reluctant to reopen the matter. However, at a later point in the meeting it was agreed that a meeting would be arranged with the Aldbury Garden Club and Allotment Association. Allotments will be added to the August agenda.

There was discussion about the employment of a school crossing person and the member of the public was going to liaise further with the school. It was believed if a person was found the costs could be met.

A parent from Aldbury School reported that some parents would like a pedestrian crossing in Aldbury near the school. Cllr Tollinton explained a consultant has made suggestions about traffic calming for the village. Cllr Tollinton stated APC are waiting for Herts County Council to produce a plan which would include a physical measure at the school entrance, the process is extremely slow, and APC expect an update soon. Cllr Tollinton encouraged parents to contact Herts County Council direct about this. The parent has written to the local MP who she reported is fully supportive and he has written to Herts County Council.

A resident raised concerns over the condition of the turf by the white signpost on the Village Green. Cllr Moore explained this was undertaken last year and has improved in condition and the Chairman stated the council will continue to monitor the area.

**19/151 Minutes of meeting held on 3<sup>rd</sup> June 2019**

It was PROPOSED, SECONDED and APPROVED that the minutes of the meeting held on the 3<sup>rd</sup> June 2019 were correct and were signed by the Chairman.

**19/152 Action List.**

The action list was reviewed and updated.

**19/153 Play Area and Recreation Ground.**

The basketball area is not fit for purpose and Cllr Moore will speak to the Sports Committee about the future of the basketball area and whether this should be reinstated or used for something else.

**19/154 Planning Matters**

496382.15 212402.15 – Works to trees. 1 Church Cottages, Station Road, Aldbury, Herts, HP23 5RS. No comment.

**19/155 Clerk's Report and Correspondence**

- Dacorum Borough Council:  
Public Space Protection Order (Dog Control) comes into force 29<sup>th</sup> July – noted.  
Invitation to attend Town & Planning update – Cllrs and Clerk attending.
- HAPTC Chairman's invitation – Cllr McCarthy will attend.
- Email from resident regarding Stoneycroft streetlight – Cllr Moore has responded.
- Email from allotment holder question over tenancy agreement – ongoing.
- Email from organisers of L'Etape UK cycle event - being held Sunday 14<sup>th</sup> July approx. 2,500 cyclists coming through Aldbury between 08.30 – 11.30. Noted.
- Email from Aldbury School parent – addressed in the meeting.
- Email request for donation for 21<sup>st</sup> Century Hospital donation – not supported.
- Email request to film in Aldbury 8<sup>th</sup> August (one day) – permission has been given and the parish will receive £2,000.

**19/156 Frog and Toad Signs for Stocks Road.**

The council agreed to purchase a frog road sign at £45.31 plus VAT which will be temporarily located in Stocks Road during the spring.

**19/157 Nomination for HAPTC Representative.**

Cllr McCarthy was nominated as the Aldbury PC HAPTC representative.

**19/158 Warden's Report**

The Warden's Report was circulated prior to the meeting and TSRA will arrange for the overhanging branch to be cut back. It was agreed to purchase 4 litter bins for the parish at a cost of £100 each from Dacorum Borough Council.

**19/159 Report from meeting with Aldbury School.**

Cllr Stretton reported she met with the Head Teacher. The school would like the footpath to be re-routed so that it does not cross the school property, the main reason for the change is for safeguarding reasons. The council supports the potential movement of the footpath, but this is a matter for the Rights of Way section of HCC.

Aldbury School have requested a small piece of council land for the children to use for planting. Cllr Stretton to ask for further information. Aldbury School require lunchtime supervisors and would like the council's assistance communicating this.

**19/160 Financial and Management Risk Assessment Policy.**

Cllr Moore explained about the new website legislation and has been in contact with HAPTC and the council will receive updates from HAPTC. Cllr Moore and the Clerk moved parish council files from the Memorial Hall into the parish church.

**19/161 Social Media.**

A working party including Cllr Stretton and Cllr Webb will be set up. The working party will be proposing draft terms of reference for the full council to consider.

**19/162 Financial Matters**

**The following accounts were approved for payment at the meeting:**

Payee	Description	Total
Eon	Street Light Electricity June	£74.45
Clerk	Salary & Expenses	£487.14
The Aldbury Peace Memorial Institute	Aldbury Club room hire 3 <sup>rd</sup> June 2019	£18.00
Herts CC Pension Scheme	Clerk's Pension	£167.60
Fleming & Company	Traffic cones	£58.07
Gallery Partnership	Quarterly invoice	£198.00
HMRC	PAYE	£86.40
M Walters	Grass cutting	£503.00
M Pearce	Reimburse Microsoft Quarterly Charges	£133.27
Sunnyside Rural Trust	Clearing & rotavating of allotment plots	£1,560.00
Village Warden	March – June invoice	£262.83
Convex Mirror Shop	Convex traffic mirror	£320.28

The meeting closed at 10pm.