

# ALDBURY PARISH COUNCIL

## PARISH COUNCIL MEETING

Held on

**Monday 5<sup>th</sup> August 2019 at 8.00pm**  
**in Aldbury Memorial Hall**

### MINUTES

In attendance: Chairman Cllr McCarthy, Vice Chairman Cllr Moore, Cllr O'Neill, Cllr Pearce, Cllr Stretton and Cllr Webb.

Dacorum Borough Cllr P McDowell.

Bridget Knight – Aldbury Parish Clerk.

Apologies received from Cllrs Juniper and Tollinton.

5 members of the public.

#### **19/163 Election of Chairman**

Cllr Pearce has decided to step-down as Chairman of Aldbury Parish Council. A vote took place and Cllr McCarthy was elected as Chairman PROPOSED BY Cllr Pearce and SECONDED BY Cllr Webb and carried unanimously. Cllr McCarthy signed the declaration of office of Chairman.

#### **19/164 Chairman's Welcome.**

The Chairman welcomed everyone to the meeting. Cllr McCarthy thanked Cllr Pearce for taking on the role as Chairman during the last few months.

#### **19/165 Apologies for absence.**

Apologies were received and accepted from Cllrs Juniper and Tollinton.

#### **19/166 Declarations of interest.**

Cllr Moore declared an interest in the allotments as an allotment holder.

#### **19/167 Hertfordshire Police.**

Not present.

#### **19/168 Public Question Time.**

A local resident spoke about the petition he has organised which has collected 940 signatures showing support for the Aldbury shop. The petition was accepted by the council and the decision whether to apply for Asset of Community Value (ACV) status will be added to September's agenda.

A local resident asked about the finish time of the forthcoming filming and the Clerk will clarify with the film company and reply to the resident.

**19/169 Minutes of meeting held on 1<sup>st</sup> July 2019**

It was PROPOSED BY Cllr Moore and SECONDED BY Cllr O'Neill and APPROVED that the minutes of the meeting held on the 1<sup>st</sup> July 2019 were correct and were signed by the Chairman.

**19/170 Allotments.**

A meeting has taken place between the council and Aldbury Gardening Club and some amendments have been made to the allotment tenancy agreement which includes bonfire rules. The updated tenancy agreement was adopted by the council. The Chairman thanked Cllr Moore and the Aldbury Gardening Club members for their assistance and co-operation.

It was agreed to replace the rotten gate post(s) at the allotments at a cost of £85 each.

**19/171 Aldbury Sports Club/Recreation Ground.**

Cllr Moore attended a meeting with the Aldbury Sports Club and they discussed the basketball area which is in poor condition. The Sports Club does not have a preference on whether to improve or replace the basketball area.

Cllr Moore will investigate the options to refurbish the basketball court, extend the court or to remove the surfacing and look for alternative use for the area such as fitness equipment or a concrete table tennis table.

**19/172 Action List.**

The action list was reviewed and updated.

**19/173 Pond Update.**

Cllr Moore reported that the previously lost grill from the pond has been recovered. Steve Welling has submitted a quotation to secure the grill on the pond for £85 this was accepted. PROPOSED BY Cllr Moore and SECONDED BY Cllr Webb and carried unanimously.

A discussion took place about options for the pond which considered the advice from Countryside Management Services (CMS) and National Countryside Services (NCS).

It was PROPOSED BY Cllr Moore and SECONDED BY Cllr Stretton to accept the CMS quotation of £16,150 + VAT with a majority vote in favour. The quotation which was received in March includes work to excavate and remove the existing concrete base of the pond.

Herts County Council Highways have agreed to undertake and fund work on the silt traps.

**19/174 Parish Play Areas.**

The draft terms of reference for the play area working group was circulated prior to the meeting. The terms of reference were adopted.

**19/175 Planning Matters**

REMOVAL OF EXISTING ROOFLIGHT. ADDITION OF REPLACEMENT ROOFLIGHT. TOMS BARN, STOCKS ROAD, ALDBURY, TRING, HP23 5RU 496562 212515.

No objection.

SINGLE STOREY REAR EXTENSION. 13 NEW GROUND ROAD, ALDBURY, TRING, HP23 5RQ. 4/01794/19/FHA.

No objection.

**19/176 Clerk's Report and Correspondence**

- Dacorum Borough Council – new parking standards supplementary planning document (SPD) – noted.
- Filming in Aldbury will be for three days: Monday 12<sup>th</sup> August, Friday 13<sup>th</sup> September and Monday 16<sup>th</sup> September.
- External auditor PKF Littlejohn question, which had been answered to the satisfaction of the external auditor.
- 4 public bins have been ordered from Dacorum BC.
- A late planning application was received 4/01794/19/FHA - 29 Stocks Road, Aldbury, Tring, Herts, HP23 5RT. No decision was taken as this was not on the agenda. This will be added to September's agenda.

**19/177 Warden's Report**

The Aldbury Warden's report was circulated prior to the meeting. The Clerk will ask the Warden to check the swings which are very squeaky. The Clerk will arrange for the vegetation to be removed which is encroaching on the Aldbury play area.

**19/178 Social Media.**

A discussion took place about the draft social media policy and HAPTC will send a survey to councils to gather information about other parish council experiences with social media. The social media working group terms of reference was adopted.

**19/179 Financial Matters**

**The following accounts were approved for payment at the meeting:**

Payee	Description	Total
Almar	Storage files for APC records	£242.92
Anglo Dutch	Payroll services	£72.00
Dacorum BC	4 Litter Bins	£480.00
R McCarthy	Reimburse expenses	£15.75
Safety Signs	Frog and Toad sign	£59.11
B Knight	Clerk's Salary & Expenses	£483.34
B Knight	Reimburse expenses	£31.90
P Moore	Reimburse expenses - storage boxes	£77.94
HMRC	PAYE	£86.60
Herts CC Pensions	Pension	£167.60
Eon	July streetlights	£72.04
M Walters	Grass cutting	£414.00

The meeting closed at 9.50pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_