

# ALDBURY PARISH COUNCIL

## PARISH COUNCIL MEETING

Held on

**Monday 7<sup>th</sup> October at 8.00pm**  
**in Aldbury Memorial Hall**

### MINUTES

In attendance: Chairman Cllr McCarthy, Vice Chairman Cllr Moore, Cllr Stretton, Cllr Pearce, Cllr O'Neill, Cllr Tollinton and Cllr Webb.

Bridget Knight – Aldbury Parish Clerk.

Apologies received from Cllr Juniper, Dacorum Borough Cllr McDowell and Herts Police PCSO Leadbitter.

4 members of the public.

#### **19/197 Chairman's Welcome.**

The Chairman welcomed everyone and opened the meeting.

#### **19/198 Apologies for absence.**

Apologies were received and accepted from Cllr Juniper, Dacorum Borough Cllr McDowell and Herts Police PCSO Martin Leadbitter.

#### **19/199 Declarations of interest.**

None.

#### **19/200 Hertfordshire Police.**

Not present.

#### **19/201 Public Question Time.**

An allotment tenant said that he felt the tenancy agreement was strict enough with allotment holders and even less so with properties which neighbour the allotments. Recently HGVs and a digger have accessed a property garden driving across the allotments site and public footpath. It was agreed the clerk will write to the owner of the property and express disappointment in this action, especially as they had asked permission to locate a skip in the allotments which had previously been declined.

The council will consider options to restrict vehicular access to the allotments with either a height restriction barrier or gate.

A village resident complained about the recent local filming and reported that members of the film crew had trespassed on their property and had not respected the resident's privacy. The resident also complained that the film company had used an image of a garage door and side image of the resident's car (without number plate). Another member of the public said the image was freely available on Google. The chairman asked whether the resident had complained to the film company about this. The resident responded that they had had no success with complaining. A further discussion took place about filming later in the meeting.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**19/202 Minutes of meeting held on 2<sup>nd</sup> September 2019**

It was PROPOSED BY Cllr Moore and SECONDED BY Cllr Webb and APPROVED that the minutes of the meeting held on the 2<sup>nd</sup> September 2019 were correct and were signed by the Chairman.

**19/203 Filming in Aldbury.**

In discussion, it was stressed that money donated by film companies by way of compensation for disruption and inconvenience caused to residents is spent to the benefit of the community e.g. include the pond or play areas.

The Vice Chairman explained that he felt the most recent filming was the most problematic of that seen in recent years. On average there is filming once a year. The Chairman explained that film companies can film without APC permission and the film companies inform the council out of courtesy and the donation is a good will gesture.

The Vice Chairman explained generally the film company were quite considerate and there have been no further complaints.

**19/204 Aldbury Store.**

It was agreed to submit the Asset of Community Value (ACV) application to Dacorum Borough Council for the Aldbury Store. PROPOSED BY Cllr Tollinton and SECONDED BY Cllr McCarthy and was carried unanimously. The council appreciates all the work that has been undertaken by individuals within the community. Cllr Pearce will write speak to the owners of the business and inform them of the application to list the shop as an ACV.

**19/205 Aldbury Pond and Stocks.**

The work was undertaken in September and Cllr Moore reported that discussions with the contractor have continued. It was decided that there would be a barrier submerged across the northern end to catch the silt coming into the pond. The work was completed and the pond working group will continue to monitor to pond's performance. It is noted that in Hertfordshire the weather has been particularly dry. Cllr Moore has written to Fiona Jump, Dacorum Director of Finance with an update and she has replied favorably towards the project.

It was agreed to replace the gravel by Aldbury Stocks for a cost of £20 PROPOSED BY Cllr McCarthy and SECONDED BY Cllr Pearce and carried unanimously. Cllr Juniper has offered to undertake this.

**19/206 Aldbury Sports Club/Recreation Ground.**

Cllr Moore has contacted Sport England and they can not find any records that they funded the basketball area, although there is a plaque from them on the equipment. Sport England have suggested funding might be available if APC undertake a community survey asking for views on replacement fitness/sports equipment, which would be an activation trigger and could lead to a grant application to help fund what the community would potentially use.

Cllr O'Neill explained the basketball area is used and there have been complaints about the surface, an improvement in the surface would encourage more people to use the facility. The people using the basketball area are members of a local basketball team who value it.

It was agreed that Cllr Moore will research quotes to refurbish the basketball area surface PROPOSED BY Cllr Moore and SECONDED BY Cllr Tollinton and agreed, Cllr Stretton explained she feels the council should seek community views first.

**19/207 Footpaths and Highways inc Bridleways.**

Cllr Tollinton reported there was a meeting on the 17<sup>th</sup> September where the traffic calming proposal was presented by the HCC Highways team. The council welcomed the recommendations and a public consultation will follow. The Herts Police and Crime Commissioner potentially has funding for this project to be undertaken next year. There were other plans the architect showed which were ideas for the future and not budgeted for at this stage. Cllr Tollinton to prepare an update for the Aldbury Outlook

**19/208 Action List.**

A discussion took place and the action list was updated.

**19/209 Parish Play Areas.**

Cllr Tollinton reported that the working party has meet and recommended that the £10,000 lottery money is allocated for Tring Station and the council would purchase a new piece of train themed play equipment from a local supplier and a storage box containing play equipment for older children.

The clerk has submitted a grant application with West Midlands Railway for £58,000 which would fund the removal and replacement of the surfacing, replacing the log world and a wood train for the Aldbury village play area. PROPOSED BY Cllr Tollinton and SECONDED BY Cllr Pearce and carried unanimously.

**19/210 Planning Matters**

4/02045/19/FUL – Pendley Farm, Station Road, Tring, HP23 5QY. Demolition of existing barn and indoor school. Construction of 7 new dwellings.

No objection. It was agreed to write to DBC to request that S106 funds are paid if this is approved PROPOSED BY Cllr McCarthy and SECONDED BY Cllr Webb and carried unanimously.

4/02102/19/TCA – 7 New Ground Road, Aldbury, Tring, Herts HP23 5RJ. Work to T1 Cherry and T2 Ash. No objection.

4/02150/19/FUL – Track adj Kiln Road, Aldbury, Herts.

Surfacing of an existing track entrance with a T shaped stone surface to allow access for a timber haulage lorry. No objection.

**19/211 Clerk's Report and Correspondence.**

This was circulated prior to the meeting there were no further questions.

**19/212 Warden's Report**

This was circulated prior to the meeting there were no further questions.

**19/213 Social Media.**

A group has been formed and there will be a further update in January. The council has received feedback from other parish councils about their experiences of social media.

**19/214 Aldbury PC Website.**

Cllr Moore and the clerk met with Mark Cronin the website developer. The website can be revised and updated at a cost of £150. Also, for £50 per month the website will be maintained to a higher level and standard, with updated photographs etc. The agreement will be on a rolling contract. PROPOSED BY Cllr Moore and SECONDED BY Cllr Pearce and carried unanimously.

**19/215 Tring Station Travel Plan.**

Cllr Stretton explained that a third meeting took place about how passengers travel to Tring station. The train company was impressed by the level of response to the survey with 478 fully completed surveys.

The survey found that cycling is critical to the station transport plan, there are other people who would travel to the station if bike storage was more secure. There is interest in electric bikes and with the lifts in place there is likely to be an increase in passengers with access issues.

The train operator is promoting the idea of car sharing with posters being issued advertising the car share website. Tring Town Council are applying for funding for a community bus for a year. Other problems identified at the station is the poor forecourt and lack of facilities for the station. The next meeting is proposed for mid-November.

TSRA is applying for West Midlands Railway Customer and Communities Improvement Fund (CCIF) funding from the train operator for a defibrillator at Tring Station.

**19/216 Aldbury Parish Council Grants.**

Applications are welcomed from community groups in the parish and the closing date is the 31<sup>st</sup> October 2019.

**19/217 Aldbury Annual Assembly.**

The Chairman mentioned that Aldbury Parish Council is 125 years old this year. Cllr Moore suggested that the time of day for the annual assembly could be changed to encourage more people to attend.

**19/216 Financial Matters**

The annual audit has been completed and is displayed on the noticeboards.

The draft budget will be available at the November meeting.

Cllr Webb has reviewed the new NALC model financial regulations document and it was decided that Aldbury PC comply with the financial regulations. An update will be made on the financial regulations to reflect that Aldbury Parish Council use online banking. PROPOSED BY Cllr Moore and SECONDED BY Cllr Pearce and carried unanimously.

It was agreed to pay the following accounts:

Payee	Description	Total
Almar Tring	Office supplies	£20.98
Unity Trust	Banking service charge	£18.00
EP Productions	12 months web hosting	£65.00
Eon	September	£74.45
HMRC	PAYE	£86.40

Rod Allsworth	Reimburse National Allotment Assoc Member.	£130.00
Herts CC Pensions	Pension	£167.60
Gallery IT	Quarterly invoice	£198.00
PKF Littlejohn	External Auditor Fee	£240.00
Steve Welling	Replacement of posts & bollards	£260.00
Village Warden	June - September 2019	£282.83
Bidwells	Allotments Rent	£375.00
Clerk	Clerk's Salary & Expenses	£485.58
Bidwells	Recreational/Playing fields Rent	£800.00
M Walters	Grass cutting	£60.00

**Balances:**

Unity Trust Account	£40,162.53
NS&I	£34,215.17
Total:	£74,377.70

Income:	
Sports Club	£500
Allotment Rents	£273

The meeting closed at 9.50pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_